



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 APRIL 2015 - 31 JULY 2015**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Community Adolescent Service - Residential Accommodation	Marlyn Banham <a href="mailto:marlyn.banham@sefton.gov.uk">marlyn.banham@sefton.gov.uk</a> 0151 934 3128	4
School Performance Review - Recommendations	Mike Morris <a href="mailto:mike.morris@sefton.gov.uk">mike.morris@sefton.gov.uk</a> Tel: 0151 934 2045	6
Children's Transport Review	Paul Rogers <a href="mailto:paul.rogers@sefton.gov.uk">paul.rogers@sefton.gov.uk</a> Tel: 0151 934 3317	7
Children with Disability- Eligibility Criteria	Colette Jones <a href="mailto:colette.jones@sefton.gov.uk">colette.jones@sefton.gov.uk</a> Tel: 0151 934 3741	8
Adult Social Care Change Programme	Lauren Sadler <a href="mailto:lauren.sadler@sefton.gov.uk">lauren.sadler@sefton.gov.uk</a> Tel: 0151 934 4438	10
Public Health Annual Report	Matthew Saunders <a href="mailto:matthew.saunders@sefton.gov.uk">matthew.saunders@sefton.gov.uk</a> 0151 934 3243	11
Contract Review	Jill Coule <a href="mailto:jill.coule@sefton.gov.uk">jill.coule@sefton.gov.uk</a> Tel: 0151 934 2031	12
Senate Business Park Bridle Road Bootle	David Street <a href="mailto:david.street1@sefton.gov.uk">david.street1@sefton.gov.uk</a> Tel: 0151 934 2751	13
Disposal of Surplus Council-Owned Land	Ingrid Berry <a href="mailto:ingrid.berry@sefton.gov.uk">ingrid.berry@sefton.gov.uk</a> Tel: 0151 934 3556	14
Former Beach Road School and Training Centre Beach Road Litherland	David Street <a href="mailto:david.street1@sefton.gov.uk">david.street1@sefton.gov.uk</a> Tel: 0151 934 2751	16
Former Maghull Library Liverpool Road South Maghull	David Street <a href="mailto:david.street1@sefton.gov.uk">david.street1@sefton.gov.uk</a> Tel: 0151 934 2751	17
Former Birkdale Library Liverpool Road Southport	David Street <a href="mailto:david.street1@sefton.gov.uk">david.street1@sefton.gov.uk</a> Tel: 0151 934 2751	18
Procurement of Southport Theatre and Convention Centre	Mark Catherall <a href="mailto:mark.catherall@sefton.gov.uk">mark.catherall@sefton.gov.uk</a> Tel: 0151 934 2315	19
Property Search Litigation	Peter Cowley <a href="mailto:Litigation.senior@sefton.gov.uk">Litigation.senior@sefton.gov.uk</a> Tel: 0151 934 2250	20
Crosby Town Centre Investment Strategy	Andrew Hall <a href="mailto:andrew.hall@sefton.gov.uk">andrew.hall@sefton.gov.uk</a> Tel: 0151 934 3604	22

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Community Adolescent Service - Residential Accommodation</b></p> <p>Sefton Metropolitan Borough Council is currently developing a comprehensive Community Adolescence Service with support from the DfE.</p> <p>This new service will have at its core a commitment to evidence based progressive theory and practice.</p> <p>As part of this development the Council is seeking a partner from the Independent Sector to provide a dedicated residential care home. For the chosen provider of the residential care home, this represents an exciting opportunity to contribute to a new way of working with a high DfE profile.</p> <p>A key element of this scheme will be that the provider's staff team, involved in this project, will receive full training in social Pedagogy and Restorative practice funded by the purchaser.</p> <p>The scheme will also be externally evaluated for evidence of impact and the results will be of national standing.</p> <p>The procurement of this residential home will be based on a block contract and represents a guaranteed source of annual income for the successful provider.</p>			
Decision Maker	Cabinet			
Decision Expected	16 Apr 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Senior leadership team, Corporate Parenting Board, Local Safeguarding Children's Board and Sefton Community Safety Partnership, Staff groups across social care and early help			
Method(s) of Consultation	Briefings, meetings, presentations, discussions			
List of Background Documents to be Considered by Decision-maker	community Adolescent Service - Residential Accommodation			
Contact Officer(s) details	Marlyn Banham <a href="mailto:marlyn.banham@sefton.gov.uk">marlyn.banham@sefton.gov.uk</a> 0151 934			

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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>School Performance Review - Recommendations</b> To present to the Cabinet the recommendations of the Overview and Scrutiny Committee (Children's Services) to investigate an identified disparity in performance between schools in the secondary and primary sectors, particularly in the south of the Borough.			
Decision Maker	Cabinet			
Decision Expected	16 Apr 2015			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	All secondary and primary schools; professional teaching associations; and diocesan authorities.			
Method(s) of Consultation	Via email.			
List of Background Documents to be Considered by Decision-maker	School Performance Review - Recommendations			
Contact Officer(s) details	Mike Morris mike.morris@sefton.gov.uk Tel: 0151 934 2045			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Children's Transport Review</b> The purpose of the report is to report back on the outcome of the consultation on changes to Faith Transport and Post 16 SEN Transport. The Council is seeking to review the current Faith Transport and Post-16 SEN Transport Policy. Following the outcomes of a programme of extensive
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	consultation and engagement with pupils, parents, carers and other key stakeholders, the Council will amend the existing policy and procedures. The Council wants to support young people to become as independent as possible so that they can achieve their aspirations for their future. Part of this will include how they can travel safely to School 6th form or FE College			
Decision Maker	Cabinet			
Decision Expected	16 Apr 2015			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Pupils, parents, carers, teachers, FE colleges, and other key stakeholders.			
Method(s) of Consultation	Events in all special schools, relevant FE colleges, capturing the views of pupils, parents and carers; online questionnaire, easy read version for relevant pupils			
List of Background Documents to be Considered by Decision-maker	post 16 SEN transport policy review			
Contact Officer(s) details	Paul Rogers paul.rogers@sefton.gov.uk Tel: 0151 934 3317			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Children with Disability-Eligibility Criteria</b> The Children and Families Act (2014) introduces a new approach to the way children and young people with special educational needs and disabilities (SEND) are supported and these eligibility criteria take account of these reforms. The key aims of the new legislation are:</p> <ul style="list-style-type: none"> <li>To ensure children, young people and families know what help they can get when a child or young person</li> </ul>
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	<p>has special educational needs and or disabilities</p> <ul style="list-style-type: none"> <li>• To get education, health and social care services to work together to create co-ordinated assessments and to jointly commission services</li> <li>• To involve children, young people and their parents in the process and to give them more say about the help they get</li> <li>• For there to be one overall assessment process to look at what special help a child or young person will need with their education, health and social care needs all at the same time and work towards clearly defined outcomes</li> <li>• For a child or young person to have one plan for meeting their education, health and social care needs which can run from birth until the age of 25 if necessary</li> <li>• Where possible to give families the right to a personal budget extending choice and control over their support</li> </ul>			
Decision Maker	Cabinet			
Decision Expected	4 Jun 2015			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	Parents/Carers/Staff/Stakeholder Groups			
Method(s) of Consultation	Meetings, correspondence, emails			
List of Background Documents to be Considered by Decision-maker	Children with Disability-Eligibility Criteria			
Contact Officer(s) details	Colette Jones colette.jones@sefton.gov.uk Tel: 0151 934 3741			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<p><b>Adult Social Care Change Programme</b>  The Care Act 2014 is a comprehensive piece of legislation which combines some new initiatives with an overhaul of many and varied pieces of legislation that existed for adult social care. Such a major piece of legislation is inevitably supported by a range of secondary legislation (regulations) and government guidance, much of which has yet to be finalised or drafted by the government at this time.</p> <p>A number of policies will need to be reviewed in due course and some will need to be considered by Cabinet.</p>			
Decision Maker	Cabinet			
Decision Expected	16 Apr 2015			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Adult Social Care Change Programme			
Contact Officer(s) details	Lauren Sadler lauren.sadler@sefton.gov.uk Tel: 0151 934 4438			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
FORWARD PLAN**

Details of Decision to be taken	<p><b>Public Health Annual Report</b>  Publication of the 2014 Public Health Annual Report. The decision is to endorse the publication of the report.</p>
Decision Maker	Council



Decision Expected	23 Apr 2015  Decision due date for Council changed from 22/01/2015 to 23/04/2015. Reason: To enable discussions to be held with the Health and Wellbeing Board and the Overview and Scrutiny Committee (Health and Social Care)			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None - the Public Health Annual Report is a report by the Director of Public Health			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Public Health Annual Report			
Contact Officer(s) details	Matthew Saunders <a href="mailto:matthew.saunders@sefton.gov.uk">matthew.saunders@sefton.gov.uk</a> 0151 934 3243			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Contract Review</b> An ongoing review of major strategic transactional service contracts will identify the scope to renegotiate and service changes and efficiencies.			
Decision Maker	Cabinet			
Decision Expected	4 Jun 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No

Exempt Report	Fully exempt
Wards Affected	All Wards
Scrutiny Committee Area	Performance and Corporate Services
Persons/Organisations to be Consulted	Internal consultation and consultation with affected contractors
Method(s) of Consultation	Meetings and emails
List of Background Documents to be Considered by Decision-maker	Contract Review
Contact Officer(s) details	Jill Coule jill.coule@sefton.gov.uk Tel: 0151 934 2031

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Senate Business Park Bridle Road Bootle</b> To seek Cabinet approval to the disposal of the site			
Decision Maker	Cabinet			
Decision Expected	4 Jun 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Netherton and Orrell			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT and Head of Corporate Legal Services			
Method(s) of Consultation	Via e-mail			
List of Background Documents to be Considered by Decision-maker	Senate Business Park Bridle Road Bootle			
Contact Officer(s) details	David Street david.street1@sefton.gov.uk Tel: 0151 934 2751			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Disposal of Surplus Council-Owned Land</b> The report will identify a number of sites that may, in principle, be suitable for development subject to planning permission being obtained. Any formal designation of the land / sites would only be done as part of the preparation of the Sefton Local Plan.			
Decision Maker	Cabinet			
Decision Expected	4 Jun 2015 Decision due date for Cabinet changed from to 04/06/2015. Reason: the need to provide the wider context for making the decision and other information necessary in order to enable the Council to make the correct decision relating to these sites.			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal Council officers			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Disposal of surplus Council-owned land			
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Former Beach Road School and Training Centre Beach Road Litherland</b> To seek Cabinet approval to the disposal of the site
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Decision Maker	Cabinet			
Decision Expected	2 Jul 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Litherland			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	The Head of Corporate Finance and ICT and Head of Corporate Legal Services			
Method(s) of Consultation	Via e-mail			
List of Background Documents to be Considered by Decision-maker	Former Beach Road School and Training Centre Beach Road Litherland			
Contact Officer(s) details	David Street david.street1@sefton.gov.uk Tel: 0151 934 2751			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Former Maghull Library Liverpool Road South Maghull</b> To seek Cabinet approval to the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	2 Jul 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Park			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT and Head of Corporate Legal Services			

Method(s) of Consultation	Via e-mail
List of Background Documents to be Considered by Decision-maker	Former Maghull Library Liverpool Road South Maghull
Contact Officer(s) details	David Street david.street1@sefton.gov.uk Tel: 0151 934 2751

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Former Birkdale Library Liverpool Road Southport</b> To seek approval to the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	2 Jul 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Birkdale			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT and Head of Corporate Legal Services			
Method(s) of Consultation	Via e-mail			
List of Background Documents to be Considered by Decision-maker	Former Birkdale Library Liverpool Road Southport			
Contact Officer(s) details	David Street david.street1@sefton.gov.uk Tel: 0151 934 2751			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Procurement of Southport Theatre and Convention Centre</b> Report detailing the procurment process for the future
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	management of the Southport Theatre and Convention Centre			
Decision Maker	Cabinet			
Decision Expected	16 Apr 2015			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism, Director of Built Environment and Head of Corporate Legal Services			
Method(s) of Consultation	Briefing meetings and Emails			
List of Background Documents to be Considered by Decision-maker	Procurement of Southport Theatre & Convention Centre			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Property Search Litigation</b> Property Search Litigation relates to claims by private property search companies for the repayment of property search fees which they allege are incompatible with the Environmental Information Regulations 2004. The purpose of the report is to provide an update on such litigation and to seek instructions from Cabinet.</p>
Decision Maker	Cabinet
Decision Expected	<p>16 Apr 2015</p> <p>Decision due date for Cabinet changed from 26/03/2015 to 16/04/2015. Reason: Negotiations with the Claimants are continuing at a national level and have not yet been concluded. The report will be submitted to Cabinet when the</p>

	position has been clarified.			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT and Head of Planning Services			
Method(s) of Consultation	Internal meetings			
List of Background Documents to be Considered by Decision-maker	Property Search Litigation			
Contact Officer(s) details	Peter Cowley Litigation.senior@sefton.gov.uk Tel: 0151 934 2250			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Crosby Town Centre Investment Strategy</b> To approve the Crosby Town centre Investment Strategy (the Strategy). The Strategy will set out a clear long term vision and ambition for Crosby that provides Crosby with a purpose and a direction as a destination for future investment purposes. The strategy will also maximise the economic potential of Crosby in relation to its key attributes, having established and secured a consensus with stakeholders. It will demonstrate how this vision could be delivered in economic, physical and social terms. Central to the Strategy will be development proposals that will need to support a clear and commercially viable future for the existing town centre</p>
Decision Maker	Cabinet
Decision Expected	<p>16 Apr 2015 Decision due date for Cabinet changed from 05/02/2015 to 16/04/2015. Reason: to allow for a period of public comments on a final published draft. The Cabinet Member - Regeneration and Tourism will approve the draft for</p>

	consultation.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Manor; Victoria			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Officers, Informal Policy Cabinet, Public			
Method(s) of Consultation	A two stage public consultation which was reported to the Consultation and Engagement Panel. This included exhibitions, press releases and making information available through the Council's Website, including publication of consultation results.			
List of Background Documents to be Considered by Decision-maker	Crosby Town Centre Investment Strategy Crosby Town Centre Investment Strategy			
Contact Officer(s) details	Andrew Hall <a href="mailto:andrew.hall@sefton.gov.uk">andrew.hall@sefton.gov.uk</a> Tel: 0151 934 3604			